

VIA EMAIL

02 October 2025

Jean Marie Gakwaya
Executive Director
Family Care for Children
Kigali _ Kagitumba
Kiramuruzi/Gatsibo
Rwanda
Email: jmv.gakwaya@gmail.com

Dear Jean Marie Gakwaya,

I am pleased to inform you that, based on the information you have provided in your application, dated 19 June 2025, ELMA Masana wa Afrika NPC (the “Foundation”) intends to provide a grant of up to USD50,000 to Family Care for Children for the expenses incurred to provide access to early childhood development services, safe drinking water, nutrition to children, and economic empowerment for their parents, all as described in your application for the period 1 July 2025 to 30 June 2027. USD25,000 is committed for the 12-month period ending 30 June 2026 and the remainder is subject to annual review; the indicative amount is up to USD25,000 for the 12-month period ending 30 June 2027.

All payments of grant funds will be made by wire transfer to the account provided by you in the Application Documents and reflected in Section A below. No such payment will be made until this letter (the “Award Letter”) has been executed and returned by you to the Foundation.

If this Award Letter correctly sets forth your understanding of the terms of the grant, please indicate agreement to such terms by an appropriate officer of your organisation electronically signing the emailed copy of this letter. Once you have electronically signed the emailed copy of the Award Letter, it will automatically be uploaded to the Foundation’s grants management platform. This letter may be executed in any number of counterparts, each of which when executed shall be deemed to be an original and all of which together shall constitute one and the same instrument. Upon receipt of the signed letter, we will send you a fully executed copy of the Award Letter via email. If such signed copy is not emailed to us within twenty (20) business days of the date of this Award Letter, this Award Letter shall be of no further force and effect.

This grant award will also be subject to the Foundation’s general terms and conditions as set forth in Section E.

On behalf of the Foundation, may we extend every good wish for the success of this endeavour.

Yours sincerely,

Gregory van der Watt
Director

Agreed to by:

Family Care for Children

Signature: JMVGAKWAYA ed.
JMVGAKWAYA ed. (Oct 3, 2025 03:59:23 PDT)

Date: 10/03/2025

Name: Jean Marie Gakwaya

Role: Executive Director

A. Wire Transfer Instructions and Payment Schedule

Source: ELMA Masana wa Afrika NPC

Grant Recipient: Family Care for Children

Indicative Grant Amount: Up to USD50,000; of which USD25,000 is committed

Indicative Payment Schedule: Two payments on or about dates noted:

Date (on or about)	Payment Amount
1 October 2025 ^(a)	USD25,000
1 October 2026 ^(b)	USD25,000

Footnotes:

- a) Contingent upon receipt by the Foundation of the signed Award Letter
- b) Contingent upon receipt and acceptance of i) narrative and financial report for FY2026 and ii) budget and sources of funds for FY2027

Payment Instructions:

Grant Recipient Bank Details:

Bank Name:	Bank of Kigali
BIC/SWIFT:	BKIGRWRW
IBAN:	RW76040100025902267646
Bank Address:	Building: Street: Kigali _ Nyagatare City: Kiziguro/Gatsibo Province: Eastern Province

Grant Recipient Details:

Account Name:	Family Care for Children FCC
Account Number:	100025902267
Grant Recipient Address	Kigali _ Kagitumba Kiramuruzi/Gatsibo Rwanda

B. Reports

(i). Narrative and Financial Reports

You will provide both such interim and final narrative and financial reports (in the forms of the Reporting Templates which will be provided to you by the Foundation) as may be required in accordance with the following schedule. All reports should be sent via e-mail, mail or courier to Peter Asiimwe at the addresses set forth in Section C below.

Due Date	Required Report	Investment Period Covered
15 August 2026	Interim Narrative and Financial Report	1 July 2025 - 30 June 2026
15 August 2027	Final Narrative and Financial Report	1 July 2026 - 30 June 2027

All narrative and financial reports shall be signed by the Executive Director and shall include a signed statement certifying:

- i) the completeness and accuracy of such accounting;
- ii) that grant funds and any interest or earnings thereon have only been used to pay expenses reported on such financial report; and
- iii) the total amount of grant funds and any interest or earnings thereon so expended during the period, and any remaining balance of such grant funds.

(ii). Material Events Reports

Current and up to date information on the important developments affecting your organisation is critical to the Foundation's monitoring of this grant. **Accordingly, as you become aware of them, you shall provide to the Foundation reports on important developments or substantial changes affecting the organisation, including but not limited to the following:**

- i) you shall report to the Foundation any incident of fraud or misconduct within a reasonable time after discovery by your management of such fraud or misconduct. You shall report to the Foundation such incidents of fraud or misconduct even if the incident does not relate to funds provided by the Foundation and whether or not the incident has or will have any direct impact on any programme or activity funded under this Award Letter;
- ii) you shall report to the Foundation any new material liability or obligation or a material increase in your current liabilities or obligations upon identification of such event by your managements; and
- iii) you shall report to the Foundation any incident of sexual harassment, sexual abuse or any other kind of harassment or abuse involving its personnel, volunteers and/or beneficiaries; and
- iv) you shall report to the Foundation, as soon as possible, any changes or prospective changes in key management personnel.

C. Communications

Communication regarding this grant should be directed to Peter Asiimwe at ELMA Masana wa Afrika NPC., by telephone +256750988656 or via e-mail at pasiimwe@masanawaafrika.org

Although e-mail is preferable, you may also mail or courier grant-related correspondence to:

10th Floor Diamond Trust Building
Plot 17/19 Kampala Road
Kampala, Uganda

We understand that your contact person is:

Jean Marie Gakwaya, Executive Director
Phone: +250788726245
Email: jmv.gakwaya@gmail.com

In all correspondence concerning this grant, please make reference to the grant number designated on the pages of this Award Letter.

D. Approved Budget**Organisation: Family Care for Children****Budget period: 1 July 2025 - 30 June 2026 (FY2026)**

Budget by Line Item	FY2026 (RWF)
Staff Costs	64,896,000
Program Costs	86,806,500
Child rights and prevention advocacy	47,727,500
ECD strengthening and support	19,829,000
Vocational skills training and adolescent SRHR	12,550,000
Safe water campaigns	6,700,000
Capital Costs	10,765,000
Running Costs	11,429,360
Total	<u>173,896,860</u>

E. General Terms and Conditions

(i) Limitations on Use of Grant Funds

The Foundation grant funds and any interest or other earnings thereon may be expended only for charitable, scientific, literary, or educational purposes. This grant is made only for the purposes stated in this Award Letter and the grant funds and such earnings will be used for such purposes and substantially in accordance with the budget as per Section D above. Any grant funds not expended or committed for the purposes of the grant within the period stated in this letter will be returned to the Foundation along with any earnings thereon, at the Foundation's request. In addition, if you expend any part of any such funds for purposes or activities other than for the purposes and activities for which this grant is made, such funds must be returned to the Foundation. No grant funds will be granted or sub-granted by you to any individual or organisation.

Foundation grant funds and any interest or other earnings thereon may not be used:

- a) to carry on propaganda, or otherwise attempt to influence any legislation through (i) an attempt to affect the opinion of the general public or any segment thereof or (ii) through communication with any member or employee of a legislative body, or with any other governmental official or employee who may participate in the formulation of the legislation (except technical advice or assistance provided to a governmental body or to a committee or other subdivision thereof in response to a written request by such body, committee or subdivision), other than through making available the results of non-partisan analysis, study or research; or
- b) to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive; or
- c) to make grants to individuals for travel, study or other similar purposes by such individuals, unless such grants are specifically authorised by the Foundation;
- d) to make grants to other organisations which are not public benefit organisations described in and registered under section 30 of the Income Tax Act 58 of 1962; or organisations that are not tax exempt if registered in a country outside of South Africa; or
- e) to undertake any activity for any purpose which is not a public benefit activity as set out in the 9th Schedule to the Income Tax Act 58 of 1962 or to undertake such activity carried out in a country outside of South Africa for a purpose that would not qualify as a public benefit activity if such activity were undertaken in South Africa.

The Foundation reserves the right to discontinue or modify this grant award or to require a total or partial refund of any grant funds if, in the Foundation's sole discretion:

- i. you have not complied with the terms and conditions of this grant; or
- ii. such action is necessary to protect the purpose and objectives of the grant or any other activities of the Foundation or to comply with the requirements of any law or regulation applicable to you or the Foundation or this grant; or
- iii. for any reason, including any changes in facts relating to your organisation or your activities, you will be unlikely to be able to complete the project or to satisfactorily meet the objectives or intended purposes of the grant; or
- iv. there occur any substantial changes in the Grant Recipient or the circumstances surrounding the grant; or
- v. you or any of your associates or employees commit an offence as set out in chapter 2 of the Prevention and Combating of Corrupt Activities Act 12 of 2004 of South Africa.

(ii) Certain Agreements

By signing and returning this letter you expressly acknowledge and agree that:

- a) You will take reasonable precautions that none of the grant funds will be used in support of or to promote violence, terrorist activity or related training, whether directly through its own activities and programmes, or indirectly through its support of, or cooperation with, other persons and organisations known to support terrorism or that are involved in money laundering activities.
- b) The Foundation may, at any time, assign its rights under this Award Letter to a foundation or charity (as the expression is understood under the laws of the jurisdiction of such foundation or charity) which has objects and purposes similar to or inclusive of one or more of the objects and purposes of the Foundation and that, upon such assignment to such charity or foundation and the assumption by such charity or foundation of the obligations of the Foundation hereunder, the Foundation will be released from all such obligations.
- c) There has been no change in your organisation's qualification as an organisation exempt from tax under the Rwandan Income Tax Laws. If any change occurs, you must promptly notify the Foundation.
- d) You consent to us collecting, using, disclosing, and storing the personal information and where applicable, the special personal information, as defined in the Protection of Personal Information Act No 4 of 2013 of South Africa, applicable to the organisation specified herein, for the purposes provided for in this Award Letter, the Privacy Policy for ELMA Masana Grant Applicants and Grant Recipients and any other purposes set out or implied when you provide the relevant personal information and/or special personal information to us, unless you specifically inform us otherwise. You acknowledge that you have received, read and understood the provisions of the Privacy Policy for ELMA Masana Grant Applicants and Grant Recipients, and consent to the provisions therein.

(iii) Monitoring and Evaluation

The Foundation may, from time to time, monitor and conduct a review of operations under this grant, which may include visits from Foundation representatives to observe your organisation's activities, discuss same and finances with your personnel, and review financial and other records and materials connected with the activities supported by the grant. In addition, the Foundation is authorised to conduct audits, including on-site audits, at any time during the term of the grant, and within four years after such term. Your organisation will cooperate fully with any such review or audit by the Foundation and will keep proper records of expenditures as may be necessary for such review and audit.

The Foundation shall be afforded a reasonable opportunity to consider the results of such audit or review and may, in its sole discretion, suspend any funding until such time as the Grant Recipient has complied to the Foundation's satisfaction with any recommendations made by such audit or review or any demands made by the Foundation in the light thereof.

(iv) Intellectual Property

If there is any invention or discovery or any form of intellectual property ("Intellectual Property") conceived or first actually reduced to practice in the performance of the work pursuant to the programme supported by this award, as between your organisation and the Foundation, your organisation may retain the entire right to the Intellectual Property which shall not be deemed a work made for hire pursuant to this Award Letter; provided, however, that the Foundation shall have a non-exclusive, irrevocable, paid-up license to practice or have practiced, in whole, or in part, such Intellectual Property for or on its behalf throughout the world. The Foundation shall also have the right to sublicense the Intellectual Property to any of its grantees, without any additional compensation to your organisation, for use in programmes supported by the Foundation's funds.

(v) Publications and Publicity

The Foundation encourages your organisation to make use of the names and logos of the Foundation in any grant-related meeting such as a symposium or conference, and in any publication, audio or video programme, film, newsletter, website, or other media product relating to this grant, provided that your organisation receives prior written approval from the Foundation. In addition, your organisation may include the name of the Foundation along with the names of other similar supporters in its annual report or in any other period report which it is required to publish or file. All other use of the name and logos of the Foundation or any of its affiliates will require express written approval.

If any publication, audio or video programme, film or other media product is produced by or for your organisation relating to this grant, your organisation shall furnish to the Foundation two copies of such product and the Foundation shall have the right to make available and disseminate any such grant product on a Foundation website or otherwise. The Foundation may include information regarding this grant, including the amount and purpose of the grant, any photographs provided by your organisation, its logo or trademark, or other information or materials about your organisation and its activities, in any periodic public reports, newsletters and news releases.